

Memorandum of association of the **Ankur Welfare Association**
(Annexure-I)

1. **Name of the Association**

The name of the Association shall be “Ankur Welfare Association”.

2. **Registered office**

The registered office of the association shall be **V&PO Gagret Pin-177201
District UNA (HP)**

3. **Spheres of activities:-**

The spheres of activities of the Ankur Welfare Association shall be whole of Himachal Pradesh.

4. **Aim and objectives.**

1. To promote social and economic status of the people especially development of child through education.
2. To serve the rural and weaker sections of the society by providing education, training and proper nutrition.
3. Carrying of all activities necessary for implantation of the above program arranging means of education.
4. To arrange timely help for the family members of the villagers
5. To aid the development program of the Panchyati Raj & Government in its projects.
6. To take such steps as necessary for achieving the objectives i.e. raise funds and subscription.
7. This association will run on no profit a loss basis. Any profit if arises will used for the weaker section of the society.

5. **Executive committee**

The management of the association may be entrusted to the a executive committee formed according to the rules and regulation framed by the general body.

Ankur Welfare Association
(Annexure-II)
(Rules and regulation of the Ankur Welfare Association)

1. Membership.

The adults having full faith in the aim and objective of association can become member. He shall be of a sound mind and ordinary be the citizen of Himachal Pradesh.

2. Membership fee.

The membership fee shall be Rs. 10/- only which shall be paid annually. The admission fee shall be Rs. 101/- per members shall be paid in single Installment at the time of admission.

3. Conduct of business:-

To manage the affairs of the society the general body shall elect from its members having minimum age of 21 years an executive committee of five members from the following office.

1. President
2. Vice President
3. Secretary
4. Cashier
5. Executive Member.

4. General house.

The supreme authority in all matters shall vest with the general house, without prejudice to the general provision of the preceding rules the general house shall have the following powers :-

1. the election of the managing committee
2. The consideration of annual report of the association.
3. Amendment of name, style or rules of the association.

4. Consideration of audit report of the association and to appoint auditor annually.
5. At least 30 days notice stating date, place an agenda of the general house meeting shall be given to each member under postal certificate, personally, or through messenger.
6. The quorum of general meeting shall be 1/3 of total members every members present, if a general meeting shall have one vote. Who is in arrears of subscription for more than two years shall not be entitled to vote in the affairs of the association either himself or by proxy.

5. Powers and duties of the office bearers.

President.

He shall preside over the meeting of general house and governing body he shall conduct proceeding and give ruling of any point of order. He shall have the right of casting vote of she shall have general supervision over the affairs of the said association.

Vice President.

In the absence of the president from meeting he shall exercise the power of the president. He shall have all the power and do the duties in the absence of the president.

6. Secretary

The duties of the secretary shall be:-

- To summon and attend the meeting of the general body
- To record proceeding of such meeting in a proceeding book.

- To perform all the duties and to supply all information required by the president, governing body and the general body.
- To prepare and maintain documents vouchers required in the working of the association.
- He / she will be the custodians of record of the association.

7. Cashier

The cashier shall take charge of all money received by the association or the property after satisfaction in the assets and liabilities. He shall sign the cashbook in token of its correction and produce such balances when ever called upon to do so by the president or governing body.

8. Meetings

- There will be quarterly meetings of the executive committee of the society in which progress or otherwise day to day work of the society shall be considered/ any member who fails to attend the executive meeting general house his membership is likely to terminated.
- An extra ordinary meeting of the executive committee and general house of the society shall be called by the secretary if the receive a requisition to that effect by at least 1/3 of the total members of the society within one month from date of receipts.
- The meeting of the sub committee can be called as above.

9

General meeting

(a) There will be the general meeting of the society. the following items shall be considered by the secretary, besides others, brought forward by the President.

(b) An extra ordinary meeting of the executive committee and general house of the society shall be called by the secretary. If he receives a requisition to that effect by at least 1/3 of the total members of the society.

10.

General meetings

There shall be one annual general meeting of th society, the following items shall be discussed. To consider any other subject brought before the society by the secretary or any other members duly appointed by the President.

11.

Location of the meeting.

The secretary with the consent of the president will fix the time and place of meeting.

12.

quorum

The quorum for the meeting except meeting postponed due to insufficient quorum will be 2/3. for the postponed meeting, the members present will be a quorum.

13.

Consent by circulars

Any resolution can be decided by a circular letter addressed to the members provided, it is decided unanimously a such in the coming meeting for information.

14.

General

- The secretary shall be right to entertain such of its work as the occasion arises to its members or outsiders individual or by meeting up their sub

nominee, shall have to carry the instructions of the association.

- That the association shall have the right to make addition to the existing value and regulations and frame byelaws. But this addition in by laws shall not be in consistence with the existing aims and objectives.
- The society reserve the right to a change the rules with the majority of 2/3 of the members present. But this majority should not less than 1/2 of the total members.
- Vacancies in the membership of the association caused by resignation or otherwise, shall be filled within reasonable period of such place fallen vacant.

15. Dissolution of the society /association

In the case of the society is not able to function effectively or in the case of failed all property and funds will be transferred to the another society which at present or functioning and the procedure and practice laid down in the sections 13 and 14 of the society registration act 1860 will be follows.

16. Election.

The election of this association will be held after every two years. In case of failed to do so the property and funds will be transferred to another society.

Certified to be true and correct copies of the rule and regulations.

(Authorized signatory)